



SUPPLEMENTARY INFORMATION

Children, Education and Housing Overview and Scrutiny Committee

5 February 2024

Agenda Item Number	Page	Title	Report Author	Reason for delayed publication
6.	(Pages 3-12)	<p>0-19 Health Visiting and School Nursing Service</p> <p>Appendix A – Timeline for the recommissioning process of 0-19 Public Health service 2024-25</p> <p>Appendix B – Terms of Reference for the Best Start in Life Board</p>	Director of Public Health	Report not available at time of publication.

If you require any further information about this agenda please contact James Edmunds / Kathryn Holton, Democratic Services via the following:

Email: democraticservices@westnorthants.gov.uk

Or by writing to:

West Northamptonshire Council
 One Angel Square
 Angel Street
 Northampton
 NN1 1ED

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**West
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Council**

Appendix A

0-19 Health Visiting and School Nursing Service

Recommissioning Process – Progress and
Development



- ❑ West Northants Council has a statutory duty to provide the 0-19 health visiting and school nursing service to deliver the 0-19 Healthy Child Programme (HCP), which is the universal clinical and public health programme for children and families from birth to 19 years of age (up to 25 years for children with SEND).

- ❑ At present, the service is commissioned as a county-wide service (hosted by North Northants) and includes:
 - 0-19 health visiting and school nursing service
 - Infant feeding service
 - Family Nurse Partnership

- ❑ Additional commissioned services that support the health and wellbeing of Children and Young People include:
 - Strong Start (universal 0-5 service)
 - REACH Youth Counselling

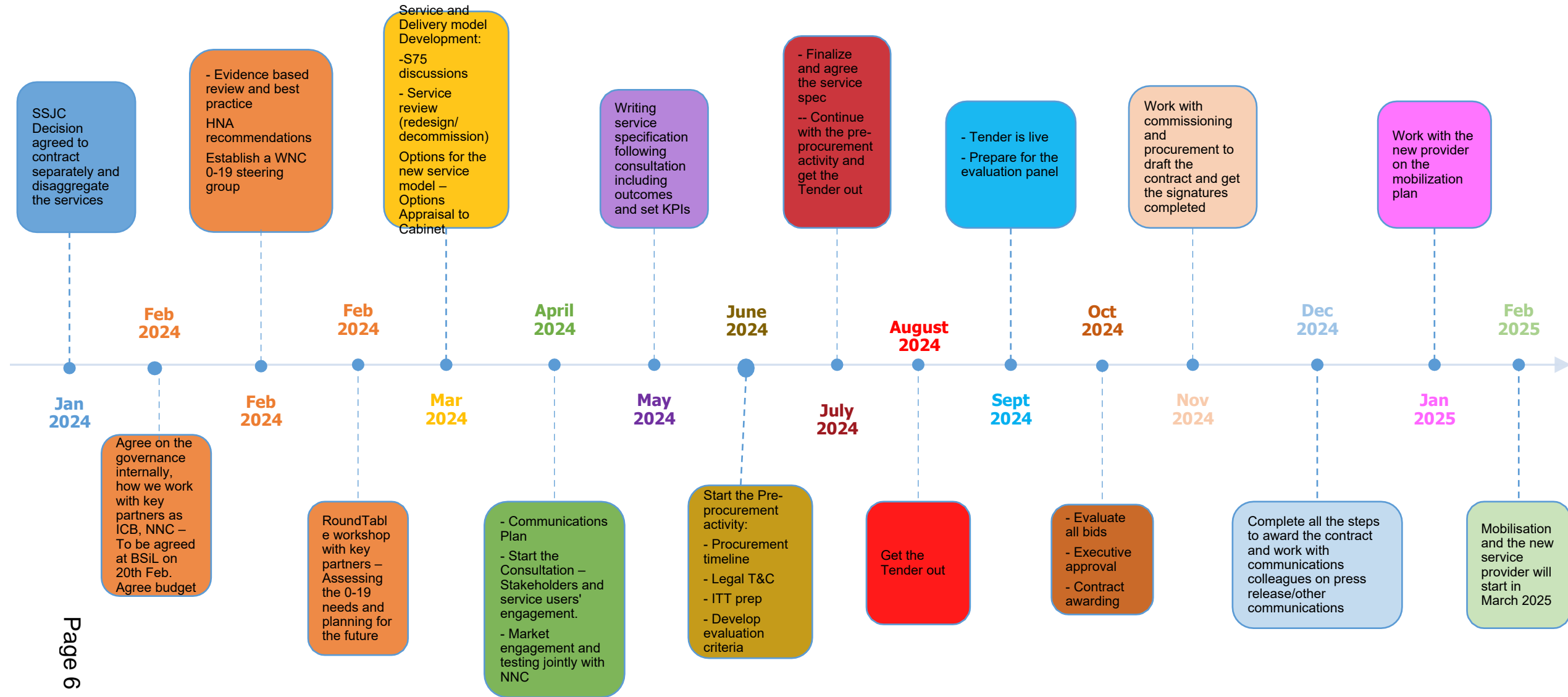
- ❑ These services are currently funded from the Public Health Grant by each local authority at a total annual value of £13.0m, North £6.3m and West £6.7m.

- ❑ The Shared Services Joint Committee was briefed on 17th January 2024 about an options appraisal for recommissioning Public Health services for children and young people across North and West Northants councils. The decision agreed was to contract separately and disaggregate the services listed below from March 2025:
 - 0-19 Health Visiting and School Nursing service
 - Strong Start (0-5 Universal service)
 - Infant Feeding Service
 - Family Nurse Partnership
 - REACH

- ❑ To support this decision, West Northants Public Health team have started developing an action plan with a draft timeline to prepare for the recommissioning process with the aim of integrating this with our West Family Hubs development and Early Help offer.

- ❑ The timeline presented in the next few slides is a draft timeline of the recommissioning process highlighting the commissioning milestones and key steps

Draft Commissioning Timeline



- There will be a wide consultation with key stakeholders and partners such as the Integrated Care Board (ICB), Northamptonshire Healthcare NHS Foundation Trust (NHFT), Northamptonshire Children's Trust (NCT) and others, in addition to consultation with young people and families with children under 5 to develop a new service delivery model for 0-19 Public Health services.
- We will be holding 2 Roundtable workshops by end of April/early March jointly with NNC colleagues with systemwide partners to assess the needs of 0-19 services and plan for the future describing the next 14 month's journey.
- We are currently working with our communications colleagues to develop a press release about disaggregation and the recommissioning process.

Next Steps

- ❑ Key discussions and decisions are needed to progress with the re-commissioning milestones:
 - Agree within WNC the Governance structure for this work
 - Agreement internally on S75 arrangement with ICB and communicate our decision with ICB leaders
 - Where we need to decommission any of the services on the list (on the first slide), we need to work with comms, legal and TUPE to manage staff redundancy
 - Work with NNC where there's opportunities for join up working to avoid any duplication (e.g. Market engagement)



Best Start in Life Strategic Partnership Board

Terms of Reference

1- Purpose

The Best Start in Life (BSiL) board is a multi-agency strategic partnership board that is being developed to hold oversight of the Children and young people transformation programme across West Northamptonshire Council (WNC). The board will work towards improving health and wellbeing outcomes for all children, young people and families in WNC, and building strong foundations for happy, healthy, flourishing children and young people that go on to have successful opportunities in the future.

The BSiL Board will aim to create a shared vision for WNC's children and young people offer. It will provide strategic direction and leadership across the offer to ensure that consistent and good quality services are provided to all children and families from conception/pregnancy to age 19 and up to 25 where there is statutory responsibility (SEND).

The Board will oversee the whole CYP system and track progress against shared outcomes, with the ultimate goal to ensure that WNC is the best place for children and young people to grow up. Members will work as a high-level driver of integrated working to improve outcomes for families, and when needed, make decisions required to enable key priorities and interdependencies to move forward in a collaborative way.

The Board will bring partners across the system together and is an opportunity for all members/organisations to share relevant updates or request input for areas of priorities they may be a part of and to align strategic development and decision making.

The BSiL board will also have a focus on building Early Help Services across the partnership even further, enabling families to get the right help, at the right time, from the service, this will include developing our Family Hub Model across the West Northants.

Together we will:

- Review and consider all the services, workforce, finances, and capital (resources) available for children, young people and parents across WNC to make sure we are meeting their needs
- Ensure that WNC's children and young people offer across the age 0-19 is:
 - ✓ Strategically planned and delivered, including the commissioning of services.

- ✓ Evolving and changing to meet the needs of children, young people and families
 - ✓ Monitoring and evaluating the delivery of services through a set of agreed outcomes as per the system shared outcomes framework
 - ✓ Keeping up to date with the national changes and new policies and ensuring we embed this as part of the board forward plan.
- Drive the development of Family Hubs starting with Towcester hub, while ensuring that we adopt a locality approach to service planning and delivery.
 - Report corporately to key decision makers such as lead members and other senior leaders on progress of the work
 - Linking into key strategies across the council such as Health and Wellbeing Strategy, SEND strategy, and Education Service Improvement Plan
 - Work together to ensure consistent and effective communication about the Best Start in Life children and young people offer is visible
 - Hold the decision making to develop a WNC children and young people plan.

2- Accountability

The Best Start in Life Board will be convened by the Council's Children's Adults and Health Directorate , reporting to the WNC ELT and WNC Health and Wellbeing Board.

The board will oversee a series of working groups to drive the children and young people plans across WNC including:

- WNC Early Help partnership group (to be established/considered)
- SEND improvement programme
- Commissioning oversight group
- Youth Offer board
- Family Hubs steering group

The BSIL will also have a forward plan and an action plan specific to the priorities identified. All Board members are accountable for the delivery of agreed actions.

3- Membership

When a member of the Board is not able to attend a meeting, they are responsible for ensuring a representative from their service area can attend the meeting on their behalf.

Designated Representation	Organisation	Job title/role
Stuart Lackenby	WNC	Deputy Chief Executive Executive Director of People's services (DASS)
Cllr Fiona Baker	WNC	Lead member for children, families, education and skills
Cllr Matt Golby	WNC	Cabinet member for adults and social care & public health
Sally Burns	WNC	Director of Public Health
Rebecca Wilshire	WNC	Director of Children's services (Interim)
Tony Challinor	WNC	Assistant Director commissioning and partnerships – Public health and children's services
Ben Pearson	WNC	Assistant Director of Education – Children services
Victoria Ononeze	WNC	Consultant in Public Health (Children and young people)
Racha Fayad	WNC	Public Health Principal (Children and young people)
Kirsty Reid	WNC	CYP Transformation Consultant
Victoria Rockall	WNC	Head of community safety, engagement, and resettlement – Housing and Communities
David Williams	NHFT	Group Director of Strategy and Partnerships
Joanne Fletcher	NHFT	CYP Transformation Lead
Yvonne Higgins	ICB	Chief Nursing Officer
Colin Foster	NCT	Chief Executive
Debbie Lloyd	NCT	Assistant Director of Children & Family Support Services & Youth Offending Service
Cornelia Andrecut	NCT	Director of Children's Social Care
Polly Leigh	ICB	Consultant midwife
Jodie Low	Free2Talk - VCS	Director, youth and community worker
Miranda Wixon	VCSE	Chair of VCSE Assembly in Northamptonshire
Esther Stimpson	HealthWatch Northamptonshire	Projects and Engagement Officer
Anya Willis	Re:store Northampton	Charity Director
Primary School Rep		Assistant Director of Education – Children services to confirm

Secondary School rep		Assistant Director of Education – Children services to confirm
DfE Representation		Director of Children’s services (Interim) and Assistant Director of Education – Children services to confirm
Rachael Handford	Northamptonshire Police	Chief Inspector

4- Monitoring and Evaluation

The board will:

- Agree on shared core outcomes listed in the outcome’s framework
- Provide quarterly thematic data monitoring and reporting updates. The purpose of this is to look at the impact of our work, based upon an agreed set of KPIs
- Have oversight of data, and evidence based practice in order to help inform commissioning and strategy development.
- Develop a forward plan and risks and issues log for regular review.

5- Meeting Administration

The Best start in Life Board will meet bi-monthly and will follow an agenda which reflects the forward plan.

Agenda and papers for meetings will be distributed prior to the next scheduled meeting. All meetings and actions will be minuted and shared with the group.

When required, out-of-session decisions will be taken by working group chairs. These decisions will then be brought to the next scheduled meeting for agreement. Where agreed, all out-of-session decisions shall be recorded in the minutes of the next scheduled meeting.

The Terms of Reference will be reviewed Annually

January 2024